

Date received:	Start month:	Distance/Criteria:
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## Thomas Coram Centre and Nursery School

49 Mecklenburgh Square, WC1N 2NY

Tel: 020 7520 0385 email: admin@thomascoram.camden.sch.uk

### 2 YEAR OLDS (TODDLERS) - APPLICATION FORM

Child's family name:	Child's first name:
Date of Birth:	Gender:
Address:	Postcode:

	Parent/Carer 1	Parent/Carer 2
Name		
Daytime telephone number		
Email address		

There are two main options for funding a 2 year old place at the nursery by:

- successfully applying for the Camden 2 year old scheme (15 funded hours per week) or
- by paying the fees yourself (tariff attached).

You may also pay for additional hours by topping up your Camden funded hours. If you wish to do this please specify details in the 'Additional hour/day requests' box provided.

Please specify your preferences in **one** of the tables on the following page:

Free entitlement - 2 year old scheme - 15 hours per week (Proof of eligibility required)	
	Please specify preference 1, 2, 3 and 4
Monday - Friday 9:30am-12:30pm	
Monday - Friday 1:30-4:30pm	
Two consecutive days (Monday & Tuesday) 9:30am-5pm	
Two consecutive days (Thursday & Friday) 9:30am-5pm	
Additional hour/day requests (if any):	

HMRC	
	Please specify preference 1, 2, 3 and 4
15 Hours - 9:30am-12:30pm or 1:30pm-4:30pm	
30 Hours - 9:30am - 3:30pm	
8:30am-5:30pm - Additional hours charged 8:30am-9:30am - 1 hour additional 3:30pm-4:30pm - 1 hour additional 3:30pm-5:30pm - 2 hours additional	

Fee paying place	
	Please specify preference 1, 2, 3 and 4
<b>Monday - Friday</b>	
Half day: 9:30am - 12:30pm	
Half day: 1:30 - 4:30pm	
Full day: 8:30 / 9:30am - 3:30 / 4:30 / 5:30pm (please circle preferred times)	
<b>Two consecutive days</b>	
Monday & Tuesday  8:30 / 9:30am - 5 / 5:30pm (please circle preferred times)	
Thursday & Friday  8:30 / 9:30am - 5 / 5:30pm (please circle preferred times)	
<b>Three consecutive days</b>	
Monday - Wednesday  8:30 / 9:30am - 3:30 / 4:30 / 5:30pm (please circle preferred times)	
Wednesday - Friday  8:30 / 9:30am - 3:30 / 4:30 / 5:30pm (please circle preferred times)	

Term-time-only or 'All Year Round'	
	Please tick preference
Term-time-only - 38 weeks a year	
'All Year Round' - 44 weeks a year - Additional fees apply (see Fees Tariff below)	

**Additional information**

<p><b>Does the child have a brother or sister currently attending the nursery?</b></p> <p>If yes, please give name .....</p> <p><b>Has a sibling attended here in the past?</b></p> <p>If yes, please give name .....</p>
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**Are there any social, medical or special educational needs you wish to inform us of?**

**Y / N (Sometimes this can prioritise a place for the child)**

If yes, please give details below:

**Names of any agencies involved with the family:**

**Is the child already attending another nursery or playgroup? Y / N**

If yes, which one:

**Any other relevant information?**

Parent visits to the nursery are welcomed and encouraged. Please liaise with the office when submitting your application to book in a suitable date and time for us to show you around.

I declare that the information I have provided is true to the best of my knowledge.

Signed:

Date:

Signature of member of staff and date received:

## Thomas Coram Centre and Nursery School - Fees Tariff 2025/26

\*The Core day for all children is from 9:30am-3:30pm.

### Toddler (2 year olds) Income based Fees Tariff - Term time

Evidence of income will be required for Band 1 applications.

Band 1 Total household income under £65,000 per year

Hourly Rate	Daily Fee (Core day* - 6 hrs)	Daily Fee (Extended day- 9hrs)
£8.50	£51.00	£76.50

Band 2 Total household income over £65,000 per year

Hourly Rate	Daily Fee (Core day* - 6 hrs)	Daily Fee (Extended day- 9hrs)
£10.00	£60.00	£90.00

The government funded hours must be able to be accessed free of charge to parents however government funding is not intended to cover the costs of meals. We therefore ask families who are not entitled to Free School meals to pay £2.50 per day for your child's meal on top of band 1 or band 2.

### Kinder (3 & 4 year olds) Fees Tariff - Term time

This fee band should be used to calculate fees for any unfunded hours:

- during the core day
- all extended-day childcare hours
- any holiday or 'all-year round' hours

Evidence of income will be required for Band 1 applications.

Band 1 Total household income under £65,000 per year

Hourly Rate
£8.50

Band 2 Total household income over £65,000 per year

Hourly Rate
£10.00

The government funded universal offer of 15 hours early education per week is only applicable to 09:30 to 12:30 Monday to Friday.

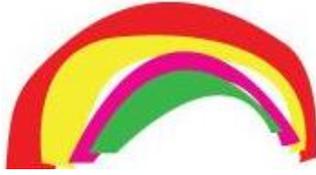
Many families who are not entitled to the full 30 hours of government funding want the child to stay for an additional lunch hour 12:30-13:30 only. In order to encourage as many children to benefit from a balanced healthy meal, this additional hour is charged at a preferential rate of £5 per day (£2.50 for lunch + £2.50 towards nursery costs).

For families who wish to extend any day(s) above the government funded universal 15 hours i.e 09:30 to 15:30, would be charged either band 1 or band 2 from 12:30 onwards, plus £2.50 for lunch for each applicable day.

The 15 or 30 government funded hours must be able to be accessed free of charge to parents however government funding is not intended to cover the costs of meals. We therefore ask families who are not entitled to Free School meals to pay £2.50 per day for your child's meal on top of band 1 or band 2.

### **Holiday weeks (Half-term/Easter/Summer) Tariff**

If you would like your child to attend during our additional 'holiday' weeks during the half-term, Easter and summer breaks, the cost will be £10.00 per hour. This includes the cost of lunch and all activities.



# Thomas Coram Centre and Nursery School

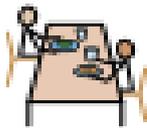
## Getting Ready for Nursery School

Starting nursery school is an important and exciting time for you and your child. Here are some hints and tips which you will hopefully find helpful.

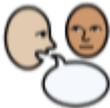
### Before your child starts - support them with developing their practical skills!



Encourage your child to start dress/undress themselves



Encourage your child to feed themselves using a knife and fork and broaden the range of foods they eat. By two years old, children can drink from cups and do not usually need a feeder cup.



Take every opportunity to talk with your child and listen to their answers, this is a really important activity and builds language skills and social skills.

The [NHS](#) suggests children stop using a dummy completely by 12 months- to help children with their speech development. If you are weaning your child off their dummy, restrict it to short periods of time when they are relaxing. Always ensure your child removes their dummy when they are talking. We do not have dummies in nursery.



Playing games, doing role play or dress up can help to get them ready for school and build their confidence and skills.



Read as often as possible with your child. Let your child hold the book and turn the pages as you read the story. Children often ask for the same story over and over again. This should be encouraged, as it shows an interest in reading, and will assist in developing the language of writing, value your child's choice and encourages decision making.



Sing nursery rhymes and songs that children like that have repetition in them as these will help them to remember new words.

Practise the school morning routine, including getting dressed and eating breakfast in time to leave. Encourage your child to walk some of the way and talk as you walk. Reduce the amount of time you spend on your mobile phone as you journey to and from nursery school so that you can chat and encourage your child to enjoy the day ahead.

Always arrive on time so that your child feels happy and relaxed about their fun day ahead of them.

Children starting in toddlers are not expected to be toilet trained. By three years old 95% of children are toilet trained (NHS advice).

Don't worry, children have varied abilities when they start nursery school and we will work with you to help them progress at their own level. They don't need to be able to read, write or do sums before they start.

If your child has any additional needs link with our SENCO before they start. Contact our office team and they will put you in touch with Jan or Kate.

### **On your child's first day**

We aim to make the move from home to nursery a gradual process. This is important for your child to get to know and trust new adults and children, and for you to see how the nursery works. On your first day, we ask you both to stay for just a short while to help your child become familiar with their key person and see where they can play and learn.

Please feel free to take your child around the rooms and garden. Your key person will let you take the lead. It is important that your child can see you are relaxed and happy to be here. It is important to have fun together, so please settle in and read to them, sing songs, play together, and talk about anything and everything. If your child sees that you trust us, then they will too!

### **When it is time for you to leave your child**

We understand that separation can be a difficult and emotional time. We will help your child to know what they can do to help regulate their emotions and make themselves feel better. This might be taking deep breaths, looking at their transition object, or repeating a supportive mantra like, "I will come back". We always encourage you to say goodbye before you leave.

**We are looking forward to working with you and your child to make the time at Thomas Coram happy and rewarding. Please don't hesitate to ask us about any questions you may have, however small they may seem. Please also visit our website for more information - <https://www.thomascoram.camden.sch.uk>**