

THOMAS CORAM CENTRE

49 Mecklenburgh Square London, WC1N 2NY
 Tel: 020 7520 0385 email: admin@thomascoram.camden.sch.uk

APPLICATION FORM

Child's family name	Child's first name
Date of Birth	Boy/girl
Address	Parents/Carers names
Email address:	Day time telephone number/s
Mother:	Mother:
Father:	Father:

Preferred age for admission	
2 years – 3 years	
Type of place requested. Please number in order of preference. N.B: We close at 3.30pm on Wednesdays	
Extended day 8.30-5.30pm (46 weeks per year)	2 Year Scheme (Camden Funded 15 hours a week)

Preferred age for admission		
3 years – 4 years – Total 30 hours a week		
Universal Entitlement 15 hours		
PLUS: Additional 15 hours for working parents (see note 1)		
OR: Camden Enhanced offer 15 hours (see note 2)		
Core Term Time 9.30 – 3.30 (39 weeks per year)	Extended Day 8.30–5.30pm (46 weeks per year)	Core+holiday 9.30–3.30pm (46 weeks per year)

Additional information

Does the child have a brother or sister currently attending the nursery Y/N

If yes, please give name.....

Are there any social or medical factors you wish to inform us of? Y/N

Names of any agencies involved with the family

Does the child have any additional needs? Y/N

If yes, please give details

Is the child already attending a nursery or playgroup? Y/N

If yes, which one

Is the child on the waiting list for a nursery place elsewhere? Y/N

If so, where

Do the parent/carer and child use the Parents Centre? Y/N

Do the parents/carers work or study in Camden? Y/N

Do you want to receive information in another language? Y/N

Please state which language

Any other information?

I declare that this is true to the best of my knowledge

Sign.....

Date.....

Signature of member of staff if appropriate.....

For Office use only

Offered Place/type	Date	Reply by	Response

Parent Guidance Notes

Note 1:

Working Parents - Free Early Education for 3 and 4 year olds Extended Entitlement - 30 hours

An additional 15 hours of free early education, on top of the universal entitlement, is available for working parents who meet the eligibility criteria. It offers a total of 1140 hours a year whilst the parents continue to be eligible for the universal and extended entitlement

Parents of three and four year olds will need to meet the following criteria in order to be eligible for 30 hours free childcare:

- They earn or expect to earn the equivalent to 16 hours at National Minimum or Living Wage over the coming three months.
- This equates to £120 a week (or c.£6,000 a year) for each parent over 25 years old or £112.80 a week (or c.£5,800 a year) for each parent between 21 and 24 years old and £56 a week for apprentices in their first year.
- This applies whether you are in paid employment, self-employed or on zero hours contract.
- Where one or both parents are on maternity, paternity, shared parental or adoption leave, or if they are on statutory sick leave.
- Where one parent meets the income criteria and the other is unable to work because they are disabled, have caring responsibilities or have been assessed as having limited capability to work.
- Where a parent is in a 'start-up period' (i.e. they are newly self-employed) they do not need to demonstrate that they meet the income criteria for 12 months.
- If one or both parents is a non-EEA national, the parent applying must have recourse to public funds

A parent will not meet the criteria when:

- Either parent has an income of more than £100,000
- If one or both parents is a non-EEA national and the parent applying does not have recourse to public funds

Parents will need to make a claim for the Extended Entitlement through the digital childcare service. There is guidance for parents via *Childcare Choices* at:

<https://www.childcarechoices.gov.uk>

or the Childcare Calculator at:

<https://www.gov.uk/childcare-calculator>.

Note 2:

Non-Working parents in Camden:

Camden will fund additional hours for your child if one of the following criteria apply to your family. Please tick all boxes that apply to your family:

Your family meets the criteria for Free School Meals (see camden.gov.uk/fsm)	
Your family receives Working Tax credits and your family income is less than £16,190	
Your child is being 'looked after' by the local authority or is a child who has left care*	
Your child has a Statement of Special Educational Needs or an Education, Health and Care plan*	
You receive Disability Living Allowance for your child*	
You receive support from have a National Asylum Support Service (NASS) through part 6 of the Immigration and Asylum Act.	

Request form from school office.