



Frequently Asked Questions about Admissions

How do I apply for a place for my child?

Applications for a place at Thomas Coram should be made directly to the school. An application form can be downloaded from the school website (see 'Admissions' under the 'Parents & Carers' tab) or a hard copy of the application form obtained from the school office. Should you need any assistance in completing the form, please contact the school office.

When can children start?

Children can be admitted to **Toddlers** (2- and 3-year-olds) at 2-years-old if fee paying or the term after their second birthday for children admitted through the two-year, government-funded scheme OR **Kinder** (3- and 4-year-olds) from the term after their third birthday.

When will I get a place?

It is not possible to say when individual children will get a place as it depends when we have a vacancy for a particular type of place (fee-paying or government-funded) in a particular age group (Toddlers or Kinder), and whether there are children on the waiting list who have a higher priority.

When are places allocated?

We allocate the places for the September intake in the preceding May so this is the best time to ask about the likelihood of getting a place. Places are then allocated each term, so apply for place just before your child's second or third birthday.

What happens when a vacancy occurs?

When a vacancy occurs for a particular type of place and age group, we go through the waiting list and see if there is someone wanting this. At this point we will contact you with the offer of a place (see 'What happens if you are able to offer me a place?' below).

What happens when there are too many children for the number of places available?

When there are more children than we have vacancies for in an age group wanting a particular type of place, we use the following criteria to decide who will get the place or places:

1. The children who are in exceptional need of a place, having been referred to us by Camden Council;
2. The children who have a brother or sister here already;
3. The children who live closest to the nursery school.

When will you take me off the waiting list?

We will take you off our waiting list if you tell us you no longer want a place. Otherwise, we will keep you on the list until your child reaches the age when they start primary school. However, it is very rare that we have vacancies for children who are almost school age.

How much will it cost?

There are different fees depending on the type of place you want and your income. For the most up to date information, please see the 'Hours, Funding & Fees' page on our website (under the 'Parents & Carers' tab) or enquire at the school office.

What happens if you are able to offer me a place?

If we can offer you a place, we will contact you by email. We will usually give you a week to respond to our letter. If you wish to accept the place offered, please return the form with the deposit (if requested) to secure your place.

Our Admissions policy is available on the website in the 'About Us' section. If you have any questions about the admissions procedure at Thomas Coram, please get in touch via the school office: 020 7520 0385 or admin@thomascoram.camden.sch.uk